

Huddersfield Wind Band

Health and Safety Policy

Introduction and scope

Huddersfield Wind Band is committed to providing a healthy and safe environment for all those involved in the activities it organises.

- This includes but is not limited to; members, guests and members of the public.
- This includes but is not limited to; rehearsals, performances and fundraising events.

Responsibilities

- Overall responsibility for health and safety sits with the Huddersfield Wind Band Committee
- Practical responsibility for health and safety at events and activities organised by Huddersfield Wind Band sits with the committee.

Statements of general policy

1. Huddersfield Wind Band will seek to prevent accidents and cases of ill-health by managing the health and safety at events and activities it organises.

Actions to be taken: relevant risk assessments to be completed for events and activities. Where regular venues are used the risk assessment will be reviewed on an annual basis or sooner if required.

2. Huddersfield Wind Band will provide clear instructions and information to ensure that members are competent to do their work in a healthy and safe manner.

Actions to be taken: tasks performed by members and guests to be risk assessed and appropriate instruction to be provided (e.g. preparing and serving hot drinks, erecting staging).

3. Huddersfield Wind Band will engage and consult with members on health and safety conditions.

Actions to be taken: members to be briefed on health and safety risk assessments for new venues/activities and updated on any changes in risk assessment for regular venues/activities.

Establish clear lines of communication for members and guests to raise health and safety concerns. Have procedures in place to ensure concerns raised are investigated and acted on where appropriate. The band will be informed of these at the AGM.

4. Huddersfield Wind Band will implement emergency procedures – evacuation in case of fire or other significant incident.

Actions to be taken: ensure the committee knows fire procedures for hired venues and for communicating them to those present.

5. Huddersfield Wind Band will maintain safe and healthy conditions for the safe storage of equipment

Actions to be taken: ensure satisfactory health and safety conditions at hired venues and for hired equipment. Ensure that any equipment owned by Huddersfield Wind Band will be stored safely.

First Aid

- Huddersfield Wind Band will ensure they are aware of First Aid procedures, kits and equipment at hired venues.
- Huddersfield Wind Band will list members with First Aid experience.
Richard Hurst, Jackie Smith (basic)

Sound safety

Huddersfield Wind Band takes the responsibility of protecting the hearing of members, staff, volunteers and audience members seriously. We will:

- Ensure there are open lines of communication for individuals to raise concerns about hearing
- Take concerns seriously; the Committee will work with the individuals to find ways to minimise risk.
- Take into account the protection of our audience's hearing when designing stage and audience layout for performances.